

AUA 2025

APRIL 26-29
Las Vegas

Handy-Dandy Content FORMATTING GUIDE

AUA2025 SPECIFICS

120th AUA Annual Meeting

Meeting hashtag: #AUA25

Website: AUAnet.org/AUA2025

Dates: April 26-29, 2025

Location: The Venetian Las Vegas

3355 S Las Vegas Blvd, Las Vegas, NV 89109

ACADEMIC CREDENTIALS AND SUFFIXES

- **No periods** in professional credentials: MD, MBA, PhD, RN, etc.
- Academic abbreviation is offset by commas: Daniel Moynihan, PhD, spoke.
- Plural of academic credentials: MDs, MBAs, etc. (no apostrophe).
- No comma before Jr. (e.g., J. Stuart Wolf Jr., MD)
- When two or more people are listed and at least one has credentials after their name, separate with a semicolon.

DASHES

- **Hyphen:** Use hyphens as joiners, such as for compound modifiers (e.g., small-business owner). Also use **hyphens** for date and time ranges, such as Jan. 1-4 or 9 a.m.-3:30 p.m. There should be no spaces surrounding a hyphen.
- **Em-dash:** (In Word, "Ctrl" plus "Alt" plus "-" symbol on number pad) may replace commas, semicolons, colons and parentheses to add emphasis or to note an interruption or an abrupt change of thought

(e.g., You are the friend — the only friend — who offered to help me.) **Put a space on both sides of an em-dash in all uses except the start of a paragraph.**

URLS

AUAnet.org: official website of the AUA.

AUAnet.org or AUAnet: Acceptable references to the AUA website.

Correct - AUAnet.org

Incorrect - www.auanet.org

UrologyHealth.org: official website of the Urology Care Foundation.

UrologicHistory.Museum: official website of the William P. Didusch Center for Urologic History.

TIMES AND DATES

- Use a lower case a.m. and p.m. and separate using periods.
- Use a **colon** to separate hours from minutes: 11:30 p.m., 4:15 a.m.
- Do not include ":00" in times: 1 p.m., 2 p.m., 3 p.m.
- Do not put "12" before noon or midnight: Noon-4 p.m., 10 p.m.-midnight; do not capitalize noon or midnight unless it is at the beginning of a range.
- Use a **hyphen** to separate times and dates. Do not put a space on both sides of the hyphen.
- When the beginning and end time of an event both occur within a.m. or p.m., use a.m. or p.m. only after the last time: 9-11:15 a.m.
- Time Zones: (March - Nov) Reference EDT (Eastern Daylight Time), CDT (Central Daylight Time), MDT (Mountain Daylight Time) and PDT (Pacific Daylight Time)

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FREQUENTLY USED WORDS

American Urological Association

When referring to the AUA, “the” should precede “AUA” (... and the AUA will...) unless “AUA is used as an adjective (AUA guidelines are...). Avoid capitalizing “the” unless it begins a sentence.

Annual Meeting

Capitalize only when referencing the AUA Annual Meeting, unless it’s a proper name.

YES: AUA2025 (*AUA followed by the year [no spaces] is an acceptable reference to the AUA’s Annual Meeting.*)

YES: 2025 AUA Annual Meeting

NO: AUA2025 Annual Meeting

email

Facebook

Hands-on

health care

Internet (always upper case “I”)

more than

Use “more than” rather than “over” before numerals

nonprofit

online

on-site

Urological vs. urologic

The term “urological” is used, except for the term “urologic oncology” and in cases where “urologic” is part of a company, organization, or departmental name.

Web

When “Web” is used as a stand-alone word, “W” is capitalized.

Web page

webcast

website

For more editorial guideline
details, please visit the
AUA Brand Website:
AUAnet.org/AUA-Brand